Translating Visions into Plans Worksheet

PART ONE

Introduction
Provide a brief description of your organization and your role.

Geographic Setting: □ Rural □ Suburban □ Urban

Demographics
Describe the communities that your organization serves:

Transportation
How do most of your patrons get to your organization? Do they live nearby?

Facilities
Describe your organization’s available space. Do you have a community space, meeting room, an auditorium, etc.? Do you have access to sinks, storage, audio/visual equipment, etc.? What times are these spaces available?

Does your organization’s facility comply with ADA standards? □ Yes □ No
Have you ever used an off-site space for programming? □ Yes □ No

Current Programs
What programs/services (fitness, technology, arts, etc.) does your organization offer specifically for older adults?

Who coordinates these services for your organization?

How do you determine which programs to offer? (ex: surveys, word of mouth, etc.)

PART TWO

Community Resources/Partnerships:
Consider the arts, cultural, senior service and other organizations that serve your community/region. Do you know of any arts programs for older adults nearby?

□ Yes □ No

*If yes, please list them:*

*If you are a senior service organization:*
Are there any arts or cultural organizations (museums, theatres, etc.) that you might approach to see if they are interested in serving older adults through arts programming? List your ideas:

**If you are an arts or cultural organization:**

Are there senior serving organizations or community organizations in your community that you might approach to see if they are interested in partnering in your Creative Aging efforts and plans? List your ideas:

**Implementation Support**

What do you need to implement a Creative Aging Program? Which need is the greatest?

- □ Training
- □ Access to Resources
- □ Access to Teaching Artists
- □ Communications Support
- □ Documentation Support
- □ Evaluation Materials
- □ Funding
- □ Staff Time
- □ Contracting Procedures
- □ Other: _________________________

What kind of organization/administrative support within your organization would you need to begin creative aging programming? (Including board of directors, staff, volunteers)

**SUMMARY**

What is your organization’s greatest **asset**?

What is your organization’s greatest **challenge**?

What is your biggest Creative Aging **programming concern**?

What are some actions you could take tomorrow to plant seeds for future creative aging programs? (i.e. staff meeting to discuss ideas, invited artist lectures, etc.) *See “Actions to Consider When Seeding Creative Aging in Your Organization” guidelines for additional ideas.*