**LYNN MORRISON**

**8313 Story Ridge Way**

**Antelope, CA 95843**

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**VOCATIONAL** A responsible and challenging position that will utilize my artistic abilities

**OBJECTIVE** and teaching experience and training.

**KNOWLEDGE** Knowledge and experience in all phases of design including creating and

**& SKILLS** illustrating original designs. Extensive experience in planning, coordinating, and

presenting detailed presentations to clients and students. Excellent organizational

skills; able to estimate material requirements and costs and ensure the completion of

projects according to projected time schedules. Supervisory and public relations

experience; able to deal effectively with a wide range of people. Vast experience in

sales and teaching.

**EXPERIENCE Sacramento Public Library** Sacramento, CA 2015 - Present

*Art Instructor*

Responsible for creating and teaching an 8 week Drawing course for adult

Library patrons. Designed the curriculum, developed projects and handouts,

specified supplies, and supplemented with visual aids and samples. Matted

student drawings and installed two different art shows to highlight finished

projects. Currently prepping a 6 week Acrylics course for adult Library

patrons and will be responsible for implementing the same process as was

successfully completed with the Drawing course.

**San Juan Unified School District** Sacramento, CA 2014 – Present

*Art Instructor at Sunrise Tech Center Adult Education School*

Duties include creating Art course content and lessons, preparing visual

handouts and examples of projects, composing course Supply Lists, working

with staff and administration, and teaching various artistic mediums

including drawing, watercolor painting, acrylic painting, and mixed media.

**Kaplan College** Sacramento, CA 1998 -2009

*Career Consultant*

Assist current students and graduates with resume and cover letter

writing. Provide job leads to graduates, track graduates in job search.

Organize, promote and oversee job and career fairs. Develop relationships

with prospective employers. Assist Externship Administrator as needed.

*Department Chair and Externship Coordinator – Interior Design*

Responsible for all aspects of Interior Design department management.

Budget projections. Ordering classroom supplies. Monitor attendance.

Hire and train new instructors. Hold staff accountable to all requirements

of accreditation and parent company. Research, prepare and deliver

classroom lectures. Attend staff and department meetings. Prepare reports.

Track externship hours of all students in program. Produce all required

forms in a timely manner.

*Lead Instructor*

Interview and hire new instructors for different majors. Assist with new

instructor training and orientation. Teach a full schedule of interior design

and general education classes. Work with Admissions Department to train

new Representatives about the interior design program. Create visual

displays for the campus. Responsible for updating curriculum, organizing

and leading Advisory Board Meetings; updating syllabi for all programs.

*Director of Student and Career Services*

Organize Graduation, job placement assistance and tracking, producing

weekly and monthly reports, planning student activities.

**Sacramento Bee** Sacramento, CA 1995 – 2001

*Free-lance writer*

Research and write 1 – 4 articles per month for INTERIORS section.

Coordinate photography.

**Lynn Morrison Design** Antelope, CA 1995 – Present

*Interior Designer*

Owner and designer of interior design business specializing in residential

work. Responsible for selecting, specifying, ordering, and overseeing

installation of all design projects.

**EDUCATION Chapman University** Sacramento, CA 1997 – 1998

*Teacher Credentialing Program*

*California Clear Credential – Art*

**California College of Arts & Crafts** Oakland, CA 1979 – 1980

(now known as California College of the Arts)

*Bachelor of Fine Arts Degree in Environmental Design*

**American River College** Sacramento, CA 1976 – 1978

*Associate of Arts Degree in Interior Design*

**PROFESSIONAL ASID (American Society of Interior Designers)**

**AFFILIATIONS *Professional Member***

**CID** (Certified Interior Designer) in California

**AWARDS &** Instructor of the Year (twice) – Maric College

**RECOGNITION** Shining Star Award – California College